

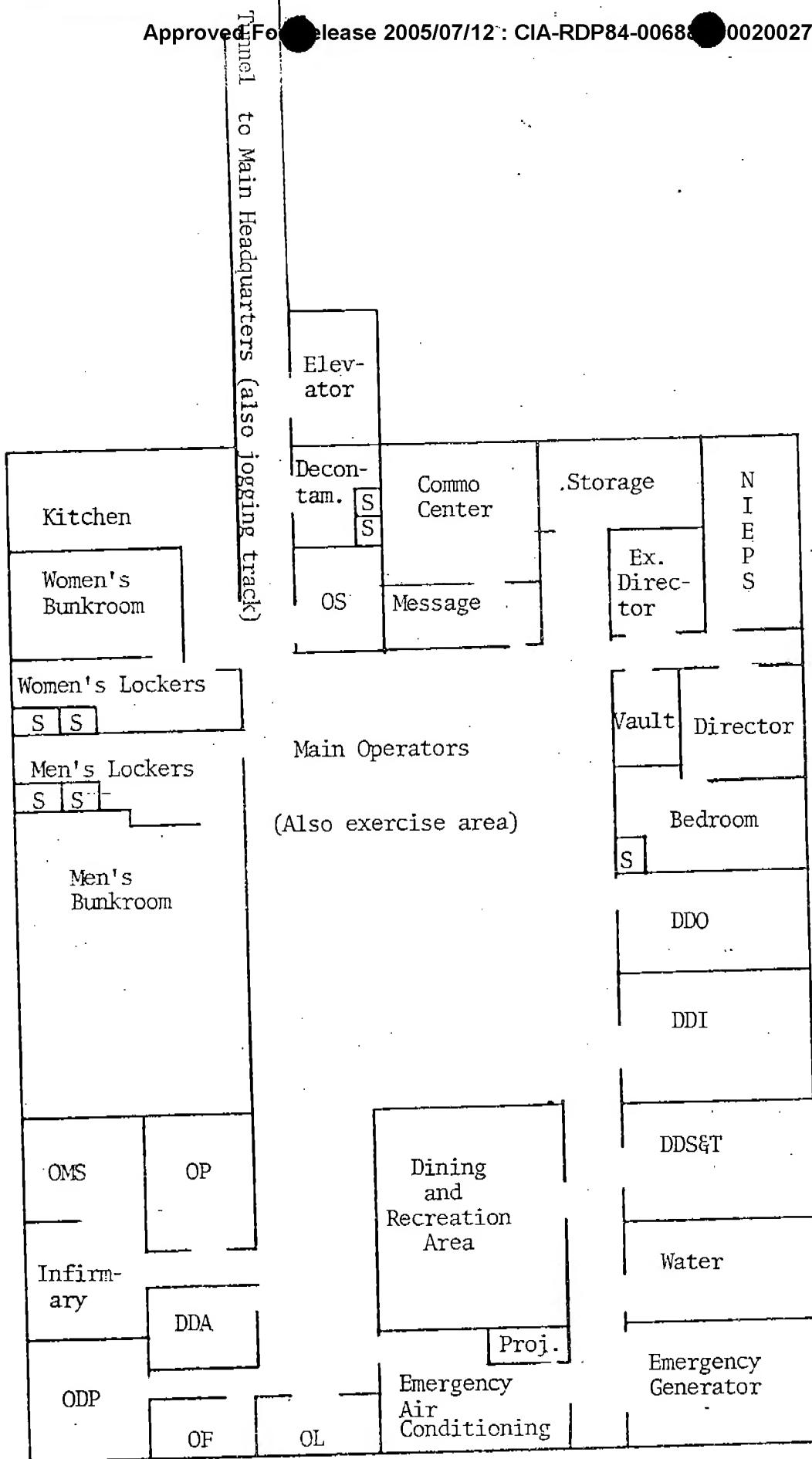
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PRIORITY LIST:

1. BANKED INDOOR RUNNING TRACK
2. 10 WORKOUT STATIONS
3. SEPARATE DRESSING & SHOWER ROOMS
4. QUALITY AIR-FLOW SYSTEM
5. INDOOR ATHLETIC EQUIPMENT
6. P.A. SYSTEM w/ MUZAK
7. SEPARATE OFFICE FOR STAFF



NEW BUILDING

PHYSICAL FITNESS CENTER

MEETING AGENDA

OBJECTIVES

- Review Background
- Report Current Status
- Consider Possible Alternatives
- Determine Next Step

BACKGROUND

- Legal Distinction
- Recreation
- Physical Fitness

Past Efforts

Present Facility

New Building Plans

POSSIBLE ALTERNATIVES

- No Facility
- Small Facility
- Large Facility
- Gymnasium
- Swimming Pool
- Indoor Track

STAFFING CONSIDERATIONS

Attendant Only
Qualified Instruction
Medically Supervised

FACILITIES

Shower/Locker Room
Individual Exercise
Indoor Track
Competitive Exercise (Handball)
Gymnasium
Sauna - Whirlpool
Swimming Pool

23 July 1981

NOTE FOR: OP Budget & Fiscal Officer

Judy,

You asked that I give you estimates of needed additional "non-office space" in connection with the planning of the new building. The following are my recommendations for the areas that we discussed.

Barbershop -- No additional space needed.

EMM Store -- Additional 500 sq. ft.

Present space is just adequate for current number of shoppers and storage/storage space is insufficient. If potential customers is sizably increased, present Store could not handle. (Intent is to have one store 500 sq. ft. larger than the present store.)

Fitness Room --

Present space and facilities are not adequate for the number of people who are currently in Headquarters Building and make use of the Fitness Room. Equipment provided is minimal and locker and shower facilities are taxed beyond capacity. In order to accommodate all employees in present Headquarters Building and those who will occupy new building for minimal activities presently provided, an additional 2,000 sq. ft. would be required. If it is intended to provide for a complete fitness facility similar to that incorporated in the new FBI building, a special study should be made to properly address space needs and type of facilities to be provided. In this regard, it should be noted that a former DDCI and former DCI have recommended that such expanded indoor facilities be included in future building plans. The FBI facility includes a full-size basketball gymnasium, handball room, other small rooms with weight lifting and exercise equipment, men's and women's showers and locker rooms, sauna, and whirlpool bath.



Chief, Benefits and Services Division

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